

Gesendet: Donnerstag, 18. Februar 2021 um 09:09 Uhr

Von: [gawain briars](#)

An: [katrin schwarz](#)

Betreff: RE: committee protocol

Karen,

In order to avoid contradictions and disagreements between committee members (collective responsibility) it is necessary to know that we are working together in knowledge of each others' actions.

For a member to make individual enquiries such as you have done (whether in a sub group or not) is a breach of such convention and could be interpreted as undermining a fellow committee member's position – deliberately or otherwise.

It is not for me to teach you the proper manner in which a board member should conduct themselves.

If you do not know (which would beg the question as to whether or not you are fit and proper to have joined the board) then you should make your own enquiries to educate yourself as a matter of urgency.

Regards,

Gawain

From: [katrin schwarz](#)

Sent: 18 February 2021 08:02

To: [gawain briars](#)

Subject: committee protocol

Hi Gawain,

at the end of our recent conversation (see below) I asked you kindly to outline the committee governance protocols to me which you said I'd breached.

I would appreciate a response as I am unsure now how I to proceed with the work in the 'opening hours' subgroup without risking further breach of governance protocols.

Many Thanks and Kind Regards,
Katrin

Gesendet: Montag, 15. Februar 2021 um 13:45 Uhr

Von: [katrin schwarz](#)

An: [gawain briars](#)

Betreff: Aw: committee protocol

Hi Gawain,

Yes, that is right, I have tried to obtain information from Richard about the insurance and Nick about the current Covid19 risk assessment in preparation for tonight's Zoom call on the opening hours. I was under the impression from that last meeting we agreed we work with Richard and Nick to find the best possible solution on opening hours for the club?

Richard and Nick have flagged insurance, finances and health and safety as potential problems for opening up the club. I was just preparing myself for that meeting and trying to understand the full depth of the problem, but lacked the necessary documents.

If I did not follow any committee governance protocols, I do apologize, but could you please outline these protocols to me and circulate them around to avoid future confusion?

Kind regards,

Katrin

Gesendet: Montag, 15. Februar 2021 um 12:32 Uhr

Von: [gawain briars](#)

An: [katrin schwarz](#)

Betreff: committee protocol

Katrin,

I've been informed that you have attempted to obtain information in regard to the club's insurance and a purported Covid risk assessment from the Treasurer and management.

Given the comments I made at our last meeting concerning a fellow director's attempt to elicit information in this way I am surprised to hear of your above activities.

Your actions could appear to seek to undermine fellow directors and management and they breach committee governance protocols.

For directors to behave in this manner would lead to a dysfunctional board.

You had sufficient opportunity at the last meeting to raise issues or make requests, in front of all board members, under Staff or AOB, which is the correct procedure but you chose not to do so.

To now send emails as you have done is at best questionable if not subversive.

It is not my wish to bring this to the committee's attention, so kindly desist immediately from any such further activity and ensure you bring any matters of concern to the committee itself.

Regards,

Gawain